

**MINUTES OF**  
**LANCASTER AIRPORT AUTHORITY**

**June 15, 2009**

A meeting of the Lancaster Airport Authority was held in the Lancaster Airport Terminal on Monday, June 15, 2009 at 10:30 a.m. Mr. Marvin Miller, Chairman, presided at the meetings and the following persons attended:

Lancaster Airport Authority

Chairman	Marvin Miller
Vice-Chairman	Russell Howell
Secretary	James Cunningham
Treasurer	Gregory Sahd
Asst. Secretary/Asst. Treasurer	Valerie Moul

Counsel – Craig V. Russell, Russell, Krafft & Gruber, Esq.

Others

John Calla – Advanced Aircraft Services  
Nathaniel Nolt – Nolt Air, Inc.  
Pat Burns – Lancaster Newspapers

Lancaster Airport Authority Staff

David Eberly – Airport Director  
Cheryl Martin – Administrative Assistant

**PUBLIC COMMENT**

Mr. Miller began the 10:30 a.m. meeting and thanked everyone for attending. He introduced members of the Authority and staff and recognized a quorum present. Mr. Miller then requested any public comments from the meeting attendees. No public comment was offered at this time, however, Mr. Miller encouraged anyone to get his attention throughout the meeting if desired.

FEDERAL AVIATION ADMINISTRATION GRANT AGREEMENT – TAXIWAY A REHAB

The Federal Aviation Administration has forwarded a grant offer to fund the Rehabilitate Taxiway A project through ARRA (American Recovery and Reinvestment Act) funding. The project is funded at 100%. The Lancaster Airport Authority has 15 days to return the agreement to comply with their deadlines and 30 days to give a Notice to Proceed to the contractor. The contractor must put signs up notifying the general public that the project has been funded by ARRA funds. The project is at 100% Buy American. The following resolution accepts the grant offer and approves the grant agreement.

**Resolution No. 12 of 2009  
Federal Aviation Administration Grant Agreement  
AIP Project No. 3-42-0049-31-09**

**WHEREAS**, the Federal Aviation Administration tendered to the Lancaster Airport Authority, Lancaster, Pennsylvania, a Grant Offer for one hundred percent (100%) of all allowable project costs of the Rehabilitate Taxiway “A” Project at the Lancaster Airport; and

**WHEREAS**, this Grant must be accepted in the manner provided in the terms and in accordance with the regulations incorporated in the Grant Agreement by reference; and

**WHEREAS**, the Authority has applied for and been offered from the Federal Aviation Administration to fund the project utilizing ARRA funds; and

**WHEREAS**, at a meeting held June 8, 2009, the Authority reviewed and vetted the project and determined that the project is an appropriate use of taxpayer funds; and

**WHEREAS**, the Authority has received bids and has determined that the cost therefore is appropriate; and

**WHEREAS**, David F. Eberly, Jr., Airport Director is hereby authorized to act as agent for the Lancaster Airport Authority to execute any and all necessary documents relating to the aforementioned grant offer.

**NOW THEREFORE BE IT RESOLVED** that the Lancaster Airport Authority does hereby accept Project No. 3-42-0049-31-09 for the Rehabilitate Taxiway “A” project, at the Lancaster Airport, offered by the Federal Aviation Administration as hereinafter set forth in the attached Grant Agreement; and

**ALSO BE IT RESOLVED** that the Chairman and Secretary of the Authority are hereby authorized to act as agents for the Lancaster Airport Authority to execute any and all necessary documents related to the aforementioned grant agreement; and

**ALSO BE IT RESOLVED** that the authorization of David F. Eberly, Jr., Airport Director, to act as agent to execute any and all other necessary documents relating to the aforementioned grant offer, is hereby approved.

Upon motion duly made, seconded, and unanimously approved, the resolution was adopted and the agreement was approved. Signatures will be affixed to execute the document and the documents will be returned to the FAA immediately.

### CONSTRUCTION BID RESULTS

As part of the project, the construction project was released for bids. Seven bids were received and Landis C. Deck & Sons was approved. The bid results have been reviewed by the engineers and the FAA. The following resolution approves the bid results.

#### **Resolution No. 13 of 2009 Rehabilitate Taxiway "A" Construction Project Bid Results**

**WHEREAS**, the Lancaster Airport Authority held a bid opening for work to be performed for the Rehabilitate Taxiway "A" Construction Project at the Lancaster Airport, Lancaster, Pennsylvania; and,

**WHEREAS**, the Lancaster Airport Authority has reviewed the bid results and concur that Landis C. Deck & Sons, Division of Reading Materials, Inc. is the apparent low bidder for the project; and,

**WHEREAS**, David F. Eberly, Jr., Airport Director and James J. Cunningham, Secretary, are hereby authorized to act as agents for the Lancaster Airport Authority to execute any and all necessary documents relating to the aforementioned project; and

**NOW THEREFORE BE IT RESOLVED** that the Lancaster Airport Authority does hereby accept Landis C. Deck & Sons, Division of Reading Materials, Inc. as the low bidder for the Rehabilitate Taxiway "A" Construction project at the Lancaster Airport; and

**AND ALSO BE IT RESOLVED** that the authorization of the David F. Eberly, Jr., Airport Director, or James J. Cunningham, Secretary, to act as agent to execute any and all necessary documents relating to the aforementioned project, are hereby approved pending Federal Aviation Administration and Counsel approval.

**ALSO BE IT RESOLVED** any action taken by James J. Cunningham, in executing Change Order No. One (1) with Landis C. Deck & Sons, Division of Reading Materials, Inc. is ratified and confirmed.

Upon motion duly made, seconded, and unanimously approved, the resolution was adopted and the bid results were approved. The contracts will be forwarded to the contractor for their review and approval prior to the start of the project.

DELTA AIRPORT CONSULTANTS ENGINEERING AMENDMENT AGREEMENT NO. 28

Delta Airport Consultants, Inc. presented an engineering agreement amendment provide design services for the Rehabilitate Taxiway A project. The agreement has been submitted for an Independent Fee Review and has been found to be comparable. The following resolution approves the engineering agreement amendment as presented.

**Resolution No. 14 of 2009**  
**Delta Airport Consultants, Inc. Engineering Amendment No. 28**  
**Rehabilitate Taxiway “A” – Design Phase Services**

**WHEREAS**, Delta Airport Consultants, Inc. has tendered to the Lancaster Airport Authority, Lancaster, Pennsylvania, Engineering Agreement Amendment No. 28 – Rehabilitate Taxiway “A” for design phase services for the Lancaster Airport; and

**WHEREAS**, David F. Eberly, Jr., Airport Director and James J. Cunningham, Secretary, are hereby authorized to act as agents for the Lancaster Airport Authority to execute any and all necessary documents relating to the aforementioned project; and

**WHEREAS** James J. Cunningham, executed Engineering Amendment Agreement No. 28 with Delta Airport Consultants, Inc.

**NOW THEREFORE BE IT RESOLVED** that the Lancaster Airport Authority does hereby approve the Engineering Agreement Amendment No. 28 offered by Delta Airport Consultants, Inc. for Rehabilitate Taxiway “A” project for design phase services for the Lancaster Airport and ratifies the action taken by James J. Cunningham, in executing Engineering Agreement Amendment No. 28 with Delta Airport Consultants, Inc; and

**AND ALSO BE IT RESOLVED** that the authorization of the David F. Eberly, Jr., Airport Director, or James J. Cunningham, Secretary, to act as agent to execute any and all necessary documents relating to the aforementioned project, are hereby approved pending Federal Aviation Administration and Counsel approval.

Upon motion duly made, seconded, and unanimously approved, the resolution was adopted and the agreement was approved. Upon approval by the FAA, Delta Airport Consultants will be given a Notice-to-Proceed.

DELTA AIRPORT CONSULTANTS ENGINEERING AMENDMENT AGREEMENT NO. 30

Delta Airport Consultants, Inc. presented an engineering agreement amendment provide construction phase services for the Rehabilitate Taxiway A project. The agreement has been submitted for an Independent Fee Review and has been found to be comparable. The following resolution approves the engineering agreement amendment as presented.

**Resolution No. 15 of 2009**  
**Delta Airport Consultants, Inc. Engineering Amendment No. 30**  
**Rehabilitate Taxiway "A" – Construction Phase Services**

**WHEREAS**, Delta Airport Consultants, Inc. has tendered to the Lancaster Airport Authority, Lancaster, Pennsylvania, Engineering Agreement Amendment No. 30 – Rehabilitate Taxiway "A" Construction Phase services for the Lancaster Airport; and

**WHEREAS**, David F. Eberly, Jr., Airport Director and James J. Cunningham, Secretary, are hereby authorized to act as agents for the Lancaster Airport Authority to execute any and all necessary documents relating to the aforementioned project.

**WHEREAS** James J. Cunningham, executed Engineering Amendment Agreement No. 30 with Delta Airport Consultants, Inc.

**NOW THEREFORE BE IT RESOLVED** that the Lancaster Airport Authority does hereby approve the Engineering Agreement Amendment No. 30 offered by Delta Airport Consultants, Inc. for Rehabilitate Taxiway "A" Project Construction Phase Services for the Lancaster Airport and ratifies the action taken by James J. Cunningham, in executing Engineering Amendment Agreement No. 30 with Delta Airport Consultants, Inc; and

**AND ALSO BE IT RESOLVED** that the authorization of the David F. Eberly, Jr., Airport Director, or James J. Cunningham, Secretary, to act as agent to execute any and all necessary documents relating to the aforementioned project, are hereby approved pending Federal Aviation Administration and Counsel approval.

Upon motion duly made, seconded, and unanimously approved, the resolution was adopted and the agreement was approved. Upon approval by the FAA, Delta Airport Consultants will be given a Notice-to-Proceed.

**PUBLIC COMMENT**

John Calla of Advanced Aircraft Services asked if additional items may be included, however, Mr. Eberly reported that the entire scope of the project had to be included prior to grant release. No additions may be done at this time.

ADJOURNMENT

There being no further business to discuss, motion was duly made, seconded, unanimously approved, and the meeting was adjourned. The next regularly scheduled meeting will be held July 13, 2009 as previously posted.

Respectfully submitted,

Cheryl L. Martin  
Recording Secretary